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PHOTOSHOP CS6

FOR WINDOWS AND MACINTOSH

Peachpit Press A visual guide to the features and functions of Adobe Photoshop explains how to alter or manipulate images with color, layers, text, light, filters, and masks, with updated information on blur gallery, crop features, the properties panel, and erodible brushes.

ADOBE ACROBAT X FOR WINDOWS AND MACINTOSH

VISUAL QUICKSTART GUIDE

Pearson Education Adobe Acrobat X for Windows and Macintosh: Visual QuickStart Guide walks readers through tasks that are enhanced by numerous screenshots to teach beginning and intermediate users how to take advantage of the productive power of Adobe Acrobat. Author John Deubert takes readers through all of the basic Acrobat X features, from the basic tools used to create PDF documents and the newly enhanced review functionality, to the advanced tools that create digital signatures, interactive forms, and PDF Portfolios, plus a guide to Adobe's Acrobat.com online services. Beginning users will find a thorough introduction to this indispensable application, and Acrobat power users will enjoy a convenient reference guide that relies on straightforward language, clear steps, and practical tips to explore Acrobat's many capabilities. By the end of the book, users will be able to smoothly integrate Adobe Acrobat X into their workflow.

ADOBE ACROBAT 9 FOR WINDOWS AND MACINTOSH

VISUAL QUICKSTART GUIDE

Peachpit Press Adobe Acrobat 9 for Windows and Macintosh: Visual QuickStart Guide walks readers through tasks that are enhanced by numerous screenshots to teach beginning and intermediate users how to take advantage of the productive power of Adobe Acrobat. Author John Deubert takes readers through all of the basic Acrobat 9 features, from the basic tools used to create PDF documents and the newly enhanced review functionality, to the advanced tools that create digital signatures, interactive forms, and PDF Portfolios. Beginning users will find a thorough introduction to this indispensable application, and Acrobat power users will enjoy a convenient reference guide that relies on straightforward language, clear steps, and practical tips to explore Acrobat's many capabilities. **Visual QuickStart Guide—the quick and easy way to learn!**

- Easy visual approach uses pictures to guide you through Acrobat and show you what to do.
- Concise steps and explanations let you get up and running in no time.
- Page for page, the best content and value around.
- John Deubert is a longtime consultant and instructor in Acrobat and PDF, having worked with both since the mid-nineties. He has extensive experience in PostScript and JavaScript and is the author of **Adobe Acrobat 8 for Windows and Macintosh: Visual QuickStart Guide**, and two books from Adobe Press: **Creating Adobe Acrobat Forms** and **Extending Acrobat Forms with JavaScript**.

ILLUSTRATOR CS4 FOR WINDOWS AND MACINTOSH

VISUAL QUICKSTART GUIDE

Peachpit Press Adobe Illustrator is the indispensable vector drawing tool used by digital artists around the world. Illustrator CS4 provides those artists with powerful drawing tools, unparalleled typographic controls, and much more. With a slew of new features and tighter-than-ever integration with the rest of Adobe Creative Suite 4's design, graphics, and publishing tools, Illustrator CS4 promises to make designers' lives a whole lot easier, especially if they have this task-based guide! Now revised and updated, and in 4 COLOR this book uses simple step-by-step instructions, loads of screen shots, and an array of time-saving tips and tricks, serving both as the quickest route to Illustrator CS4 mastery for new users, and a handy reference for more experienced designers. This edition of the Visual QuickStart Guide covers Illustrator CS4's newest features, including the much anticipated multi art board feature and much more.

ADOBE ACROBAT 6 FOR WINDOWS AND MACINTOSH

- Step-by-step, task-based instructions and lots of clear screen shots allow readers to get up and running quickly with Adobe Acrobat. - This affordable guide serves as a quick reference for users who just need to get up to speed on new features. - Adobe Acrobat is one of the most widely used productivity tools, allowing users to create, view, and edit documents, and much more.

VECTORWORKS 10 FOR WINDOWS AND MACINTOSH

The bestselling CAD software on the Mac and an industry-standard on Windows, VectorWorks 10 includes a slew of new enhancements to its robust 2D drafting and 3D modeling tools. This guide will help readers get up to speed on all of these features quickly. Updated to reflect the program's streamlined interface and tools, with a step-by-step task-based reference that explains the new Resource Browser.

PDF WITH ACROBAT 5

Peachpit Press A guide covering both Windows and Macintosh explains how to create PDFs, customize navigation and formatting, and design interactive forms.

ADOBE ACROBAT 8 FOR WINDOWS AND MACINTOSH

VISUAL QUICKSTART GUIDE

Pearson Education Adobe Acrobat 8 for Windows and Macintosh: Visual QuickStart Guide uses a combination of task-based instruction and strong visuals to teach beginning and intermediate users how to be more productive with Adobe Acrobat. Author John Deubert takes readers step by step through all of the Adobe Acrobat 8 essentials, both basic--creating and viewing electronic documents, streamlining document reviews, using Acrobat's commenting and reviewing tools--and advanced--using digital signatures, creating interactive forms, and protecting sensitive documents. Both beginning users who want a thorough introduction to the topic, and more advanced users looking for a convenient reference will find what they need here in straightforward language, clear steps, and practical tips. By the end of the book, users will be able to smoothly integrate Adobe Acrobat 8 into their workflow.

QUARKXPRESS 7 FOR WINDOWS AND MACINTOSH

VISUAL QUICKSTART GUIDE

Peachpit Press This handy Visual QuickStart Guide offers the quickest way to begin working with QuarkXPress 7, including all the new graphic effects, Job Jackets, expanded output options, and other great workflow enhancements. In these pages, best-selling authors and veteran educators Elaine Weinmann and Peter Lourekas use task-based, step-by-step instruction and loads of visual aids to provide a solid base of skills in QuarkXPress 7. Progressing from the basics of planning and designing layouts, working with text, and creating and importing graphics to more advanced topics like exporting documents as Web pages, this indispensable reference covers it all.

ILLUSTRATOR CS2 FOR WINDOWS AND MACINTOSH

Peachpit Press The standard Illustrator design-school text is back - thoroughly revised and ready to take on the brand-new world of Illustrator CS2!

PHOTOSHOP ELEMENTS TEN FOR WINDOWS AND MAC OS X

Peachpit Press Learn Photoshop Elements-the quick and easy way! * *Easy visual approach uses color graphics to guide

you through the new features in Elements 10 and show you what to do step by step. *Concise steps and explanations let you get up and running in no time. *Essential reference guide keeps you coming back again and again *Whether you're an Elements newbie or an experienced veteran, this book will teach you all you need to know-from making adjustments to bring out the best in your photos, editing in five easy steps, and adjusting color and lighting, to working with raw files-and much more! Visit the companion website at peachpit.com/elements10vqs to download full-color images so you can work along with the author.

FILEMAKER PRO 8 FOR WINDOWS AND MACINTOSH

VISUAL QUICKSTART GUIDE

Peachpit Press Need to learn FileMaker Pro fast? Try a Visual QuickStart Guide! If you've recently upgraded to FileMaker Pro 8, teach yourself this powerful database software the quick and easy way! Using pictures rather than lengthy explanations, this Visual QuickStart Guide takes you from working with records and files to creating and designing databases, printing and networking with FileMaker, and Web publishing with FileMaker in no time. Step-by-step tasks show you how to use new features like PDF and Excel makers; fast match, fast send, layout alignment, email merge, and table import tools; and popular features like digital image management to organize digital photos with minimal effort and XML support to easily share and integrate data with other applications--even those not running FileMaker. This affordably priced, reference style book also includes a companion Web site with excerpts, tips, related links, and more. You'll be up and running in no time!

PAGEMAKER 7 FOR WINDOWS AND MACINTOSH

Each book in the popular Visual Quickstart Guide series uses a format in which illustrations predominate, to provide a fast, simple guide to help readers get up and running with a new program.

MAC OS X 10.5 LEOPARD

VISUAL QUICKSTART GUIDE

Peachpit Press Apple's next version of its OS, code-named Leopard, will keep Mac users in the forefront of making the most from their computers. Respected, best-selling author Maria Langer takes readers through Mac OS X's

groundbreaking capabilities, including new applications such as Time Machine and Spaces and revamped applications such as Mail, Dashboard, Spotlight, and iCal. With plenty of screenshots to clearly illustrate techniques, this reasonably priced guide is a great reference to the essentials of Mac OS X Leopard. Easy visual approach uses pictures to guide you through Mac OS X and show you what to do. Concise steps and explanations let you get up and running in no time. Page for page, the best content and value around. Companion Web site offers tips, links, updates, and more at www.marialanger.com/category/book-support/macosquickstart/. Maria Langer has written more than 70 computer books, including best-selling Visual QuickStart Guides on Mac OS X, Microsoft Word, and Microsoft Excel, as well as hundreds of articles for magazines and Web sites. A Macintosh user since 1989, Maria never tires of teaching her Macs new tricks. When she's not writing, Maria is working hard to build her helicopter tour and charter business, Flying M Air. Visit Maria on the Web at www.marialanger.com.

MICROSOFT OFFICE POWERPOINT 2007 FOR WINDOWS

VISUAL QUICKSTART GUIDE

Peachpit Press Microsoft PowerPoint is nearly ubiquitous in today's world--from business to schools to clubs to organizations, PowerPoint presentations are everywhere you turn. To get up and running quickly and to learn to create the best-looking presentations--the ones that stand out in terms of content and visual appeal--readers need Microsoft Office PowerPoint 2007 for Windows: Visual QuickStart Guide. PowerPoint presenter extraordinaire Tom Negrino steps readers through the redesigned user interface and highlights the tools readers will use as they create their presentations. Trusted teacher Tom Negrino gives step-by-step instruction on using all the new features in PowerPoint 2007, such as using the dynamic SmartArt Diagrams, custom layouts, applying attractive new themes (change them in just one click!), and how to manipulate and work with your text, tables, charts, and other presentation elements in much richer ways than ever before. Readers learn about writing their presentation, gathering images and sound files, choosing a design, working with text, and adding graphics and slide effects and transitions. In the end, users will have a professional-looking and visually appealing presentation they can use anywhere! As with all Visual QuickStart Guide books, clear, concise instructions and lots of visual aids make learning easy and painless.

INDESIGN CS6

FOR WINDOWS AND MACINTOSH

Peachpit Press A cross-platform guide to the page layout program explains how to navigate the interface, create documents, and work with text, color, graphics, and preflighting.

INDESIGN CS FOR MACINTOSH AND WINDOWS

Peachpit Press A cross-platform guide to the page layout program explains how to navigate the interface, create documents, and work with text, color, graphics, and preflighting.

INDESIGN CS4 FOR MACINTOSH AND WINDOWS

VISUAL QUICKSTART GUIDE

Peachpit Press Adobe InDesign CS4, Adobe's page-design component of Creative Suite 4, offers exciting new enhancements to its already powerful tools. Among the exciting features users will find are new Live Preflighting capabilities and seamless integration with Adobe Flash, including direct translation of InDesign pages into SWF files. Adobe InDesignCS4 for Macintosh and Windows: Visual QuickStart Guide will highlight the important new features, as well as covering the ones readers have relied on in previous versions of InDesign. Using the task-based, visual approach that readers count on in the Visual QuickStart Guides, this volume introduces readers to all aspects of InDesign CS4. Users will learn how to create and automate documents, import and style text and objects, manage long documents, export files for a wide variety of purposes, and much more.

MICROSOFT OFFICE 2008 FOR MACINTOSH

VISUAL QUICKSTART GUIDE

Peachpit Press Microsoft's Office 2008 is packed with new tools that will help users work smarter and more efficiently, such as the new Elements Gallery, Word's publication-layout tools, Excel's ledger sheets (templates for common financial tasks), Entourage's improved Exchange Server support, and My Day for tracking appointments and to-do items. In this latest, updated edition of the bestselling Visual Quick Start Guide for Microsoft Office, veteran author Steve Schwartz guides the user along with clear, concise instructions and loads of visual aids that make learning easy

and painless. Table of Contents: Part 1: Introduction Chapter 1: Essential Office Techniques Part 2: Microsoft Word Chapter 2: Introducing Word 2008 Chapter 3: Document Formatting Chapter 4: Text Formatting Chapter 5: Adding Graphics Chapter 6: Creating Tables Chapter 7: Working in Other Views Chapter 8: Other Word Features Part 3: Microsoft Excel Chapter 9: Spreadsheet Essentials Chapter 10: Modifying Worksheets Chapter 11: Formulas and Functions Chapter 12: Working with Lists Chapter 13: Charts and Graphs Chapter 14: Database Techniques Chapter 15: Data Analysis Chapter 16: Sharing Workbooks Part 4: Microsoft PowerPoint Chapter 17: Creating a Presentation Chapter 18: Charts and Tables Chapter 19: The Presentation Part 5: Microsoft Entourage Chapter 20: Introducing Entourage Chapter 21: Email Chapter 22: Address Book Chapter 23: Calendar Chapter 24: Tasks Chapter 25: Notes Chapter 26: Newsgroups Chapter 27: My Day Chapter 28: Entourage and Exchange Server Part 6: Integrating Applications Chapter 29: Combining Office Data Chapter 30: The Project Center Chapter 31: Office 2008 and the Internet Index

MACROMEDIA FLASH MX FOR WINDOWS AND MACINTOSH

Peachpit Press Discusses topics including creating and modifying graphics, using non-Flash graphics, frame-by-frame animations, interactivity, and adding sound and video.

PHOTOSHOP CS5 FOR WINDOWS AND MACINTOSH

VISUAL QUICKSTART GUIDE, ENHANCED EDITION

Pearson Education This package (ISBN: 0132756331) contains: 1 access card for access to the MyGraphicsLab Photoshop course 1 copy of Adobe Photoshop CS5: Visual QuickStart Guide print text 1 copy of Adobe Photoshop CS5: Visual QuickStart Guide e-Text Product Description MyGraphicsLab is an exciting new learning solution that will challenge you with creative assignments that are fresh and applicable to today's design field. In order to use MyGraphicsLab, you will need a CourseID provided by your instructor; MyGraphicsLab is not a self-study product and does require you to be in an instructor-led course. Customers without a CourseID will not be able to use MyGraphicsLab. MyGraphicsLab includes: Premium-quality video tutorials: These videos show graphic design tools in action and provide an engaging multimedia experience with real-world examples and demonstrations. Fresh and innovative projects: The projects come with downloadable project files that reinforce core concepts and offer opportunity for creative hands-on experience. Pre- or post-test quizzes: Allow you to track your progress and see

where you may need extra attention. eText: When you purchase MyGraphicsLab with any of the companion texts, the entire eText version can be accessed in one easy click from the main eText page. You'll be able to easily navigate between MyGraphicsLab and the eText to read course assignments, bookmark relevant material, search for content, highlight text, take notes, and review for quizzes. Visit www.mygraphicslab.com for more information or go directly to www.coursecompass.com to purchase immediate access to MyGraphicsLab with your instructor's CourseID.

PHOTOSHOP CS5 FOR WINDOWS AND MACINTOSH

VISUAL QUICKSTART GUIDE

Peachpit Press This best-selling guide from authors Elaine Weinmann and Peter Lourekas has been the go-to tutorial and reference book for photography/design professionals and the textbook of choice in college classrooms for decades. This fully updated edition includes: concise, step-by-step instructions; hundreds of carefully edited full color photographs; screen captures of program features; supplemental tips and sidebars; a thorough table of contents and index; and extensive cross references. New and updated Photoshop CS5 features are clearly marked with bright red stars in both the table of contents and main text. Among the many new CS5 features covered in this volume are enhancements to brushes, workspaces, copying layers, Refine Mask, Lens Correction, the Spot Healing Brush, Camera Raw, and Bridge (including the new Mini Bridge).

ADOBE PHOTOSHOP ALBUM FOR WINDOWS

Peachpit Press Explores the photo-management software and explains how to use it for tasks including creating online galleries and electronic greeting cards, adding photographs to e-mail, and putting together slideshows.

ADOBE ACROBAT® X VISUAL QUICKSTART GUIDE

Adobe Acrobat X for Windows and Macintosh: Visual QuickStart Guide walks readers through tasks that are enhanced by numerous screenshots to teach beginning and intermediate users how to take advantage of the productive power of Adobe Acrobat. Author John Deubert takes readers through all of the basic Acrobat X features, from the basic tools used to create PDF documents and the newly enhanced review functionality, to the advanced tools that create digital signatures, interactive forms, and PDF Portfolios, plus a guide to Adobe's Acrobat.com online services. Beginning users

will find a thorough.

PHOTOSHOP ELEMENTS 8 FOR MAC OS X

VISUAL QUICKSTART GUIDE

Peachpit Press With Photoshop Elements 8 for Mac OS X: Visual QuickStart Guide, readers can start with a tour of the interface and image-editing basics, or they can look up specific tasks to learn just what they need to know. This task-based, visual reference guide uses step-by-step instructions and plenty of screenshots to show readers how to capture and import photos, reduce red eye, enhance color, work with layers, and much more. Coverage includes: applying direct effects with the Adobe Smart Brush, softening surfaces and keeping edges crisp with a new filter, and finding photos easily with keywords. Both beginning and intermediate users will find everything they need here--in straightforward language and with readily accessible examples.

INDESIGN CS3 FOR MACINTOSH AND WINDOWS

VISUAL QUICKSTART GUIDE

Pearson Education Visual QuickStart Guide—the quick and easy way to learn! Users of Adobe InDesign will be impressed with the power, ease of use, and integration found in the new InDesign CS3, Adobe's page-design component of Creative Suite 3. Users will also find more robust file-placing capabilities, new Find features, and great new text and transparency effects, among other exciting features. Adobe InDesign CS3 for Macintosh and Windows: Visual QuickStart Guide will highlight the important new features, as well as covering the ones readers have relied on in previous versions of InDesign. Using the task-based, visual approach that readers count on in the Visual QuickStart Guides, this volume introduces readers to all aspects of InDesign CS3. Users will learn how to create and automate documents, import and style text and objects, manage long documents, export files for a wide variety of purposes, and Easy visual approach uses pictures to guide you through InDesign and show you what to do. Concise steps and explanations let you get up and running in no time. Page for page, the best content and value around.much more.

ADOBE ACROBAT 7 FOR WINDOWS AND MACINTOSH

Peachpit Press With improved security, tighter integration with Microsoft Office and Outlook, a tool for creating and

embedding 3D data, and much more, Adobe Acrobat 7 is the productivity tool you've been dreaming of. This thoroughly updated, task-based guide ensures that you can turn your dream productivity tool into a reality with Acrobat 7. Veteran author Jennifer Alspach steps you through all the Acrobat 7 Professional essentials. From the basics of creating, organizing, and viewing electronic documents; streamlining document reviews; and using the program's editing and reviewing tools to more advanced functions like using digital signatures, creating interactive forms, using Acrobat's engineering and prepress tools, and protecting sensitive documents, this guide's got it covered! Both beginners and more advanced users who are looking for a convenient reference will find what they need here in straightforward language, clear steps, and practical tips peppered by loads of visual aids.

PRO TOOLS 8 FOR MAC OS X AND WINDOWS

VISUAL QUICKSTART GUIDE

Peachpit Press This bestselling reference's visual format and step-by-step, task-based instructions will have readers up and running with Pro Tools in no time. With this latest release of Pro Tools, Digidesign establishes its audio recording platform as a serious contender in the music creation market, with a long list of enhanced capabilities for the home studio. In this completely new edition of our bestselling guide to Pro Tools, readers will learn how to use the new features in the latest release, including automation lanes, track comping, MIDI and Score editors, notation, and more. Musician and producer Tom Dambly has been an audio consultant and music technology writer for over ten years and has written product documentation and training materials for seven major releases of Pro Tools. From beginners to accomplished users, readers will benefit from his clear instructions that cover everything from creating a session and recording to editing, mixing, and final delivery.

REVIEWING PDF DOCUMENTS IN ACROBAT

Describes how to create a PDF file and conduct an email review with Adobe Acrobat 7 and Adobe Reader 7.

MAC OS X 10.6 SNOW LEOPARD

VISUAL QUICKSTART GUIDE

Peachpit Press The latest update of this best-selling Visual QuickStart Guide will have you up and running in no time

with Snow Leopard, the fastest and most reliable version of the Mac OS X ever. Respected, best-selling author Maria Langer will take you through all of Mac OS X's groundbreaking capabilities and new features. With plenty of screenshots to clearly illustrate techniques, this reasonably priced guide is a great reference to the essentials of Mac OS X 10.6 Snow Leopard. Get up and running in no time with the best-selling Visual QuickStart guides. The key to their worldwide popularity: concise, step-by-step explanations of core tools and techniques in a task-based reference format, with plenty of screenshots to keep you on track as you work.

MAC OS X LION

VISUAL QUICKSTART GUIDE

Peachpit Press Visual QuickStart Guides, designed in an attractive tutorial and reference format, are the quickest, easiest, and most thorough way to learn applications, tasks, and technologies. The Visual QuickStart Guides are a smart choice and guide the learner in a friendly and respectful tone. Visually presented with copious screenshots, the focused discussions by topic and tasks make learning a breeze and quickly take you to exactly what you want to learn. The latest update of this best-selling Visual QuickStart Guide will have you up and running in no time with Mac OS X Lion. Respected, best-selling author Maria Langer will take you through all of Mac OS X Lion's groundbreaking capabilities and new features including Multi-Touch Gestures, Launchpad, Mission Control, the App Store, Mail, and much more. With plenty of screenshots to clearly illustrate techniques, this effective tutorial and reference is packed with practical information for people who want to jump in and start working and playing with OS X Lion. As a companion to this book, Peachpit offers more than an hour of short, task-based videos that will help you master Mac OS X Lion's top features and techniques; instead of just reading about how to use a tool, you can watch it in action. It's a great way to learn all the basics and some of the newer or more complex features of the operating system. Log on to the Peachpit site at www.peachpit.com/register to register your book, and you'll find a free streaming sample; purchasing the rest of the material is quick and easy.

VISUAL QUICKSTART GUIDE ILLUSTRATOR CS2 FOR WINDOWS AND MACINTOSH

If you're looking forward to using cool new tools like Illustrator CS2's Live Trace or Live Paint in your vector artwork, or eager to take advantage of its more than 200 professionally designed templates, you'll need to get up to speed on every aspect of Illustrator CS2 now with this Visual QuickStart Guide! As the standard Illustrator text in many design

schools, this popular, task-based best seller has taught a generation of users how to make the most out of Adobe's vector-graphics powerhouse. Now it's back--revised and updated--to teach the next. Using simple step-by-step instructions, loads of screen shots, and an array of time-saving tips and tricks, this volume represents the quickest route to Illustrator CS2 proficiency. Clearly marked locators indicate new and improved features (such as enhanced type capabilities, powerful 3D graphics tools, enhanced PDF support, and more), a 24-page color section, and highly readable text create a winning combination for every level of Illustrator user.

WEB PORTFOLIO DESIGN AND APPLICATIONS

IGI Global "This book defines and gives an overview of the web portfolio and how it is being used in academic programs and professional scenarios"--Provided by publisher.

CREATING A WEB PAGE IN DREAMWEAVER 8

VISUAL QUICKPROJECT GUIDE

Peachpit Press You may not be a professional Web designer, but you do want to design a decent Web page. There's no place better to start than with the de facto tool of choice for just about anybody creating Web pages and this slim, low-priced guide to it! The same things that have made Dreamweaver so popular with the pros—an easy-to-use, no-nonsense interface and a slew of features and utilities—also make it the perfect tool for your purposes. This full- guide provides the quickest route to creating a fun and functional Web page with it. Each short chapter uses big, bold screen shots and step-by-step instructions to illuminate one aspect of the process. By the end of the volume, you will have created a simple Web site, filled it with text and graphics, added navigation and links, and tested and posted the final product. Timely tips and occasional sidebars detailing good design practices round out the package.

EXCEL X FOR MAC OS X

Peachpit Press Excel X for Mac OS X is the model OS X app, from its Aqua interface to its complete support for OS X's modern architecture. In Excel X for Mac OS X: Visual QuickStart Guide, author Maria Langer, veteran Mac writer and consultant, walks you through all that's new and noteworthy in Microsoft's spreadsheet powerhouse, dispensing lots of expert tips along the way. Maria knows you're a busy professional. That's why Excel X for Mac OS X: VQS was designed

to let you learn as you work. Use it as a quick-reference guide: Just look up a topic in the index--or use the page tabs to thumb to it--then follow the simple, concise steps and check your results against the accompanying screenshots. Newcomers can treat the book as a step-by-step introduction to Excel, starting with the basics, then moving on to more advanced techniques, such as inserting objects and multimedia events, creating charts and graphs, and publishing spreadsheets to the Web.

REAL WORLD PRINT PRODUCTION WITH ADOBE CREATIVE SUITE APPLICATIONS

Peachpit Press Contrary to popular belief, print is not dead! With all the interest in online publishing here in the 21st century, it's easy to lose sight of the fact that information is still widely disseminated through the good old medium of print. The advent of desktop publishing granted new levels of power and control to the layout artist and graphic designer, but it hasn't made the process of getting the perfect print foolproof. Sometimes managing the disparate elements of fonts, images, colors, and more, while dealing with the quirks of page-layout applications makes even the bravest designer and production editor long for the hands-on days of moveable type. Creating a great layout on your monitor is only half the battle; how do you make it work on paper? Print production expert Claudia McCue takes on the challenge of putting ink to paper, offering clear, authoritative guidance to print professionals and anyone else who has been frustrated by the obstacles of getting electronic documents to print perfectly. This new edition of Claudia's classic book is now fully Adobe-centric, and shows readers how to use the different applications in the Adobe Creative Suite 4 together to create and produce great print documents. Use Photoshop and Illustrator to create raster and vector images, and combine them with text in InDesign to create eye-catching yet readable page layouts. Learn the ins and outs of fonts, and gain a better understanding of how ink and paper work together. Finally, "preflight" or prepare your job for submission to a printer to make sure the printing process goes off without a hitch.

PAGEMAKER 7 FOR WINDOWS AND MACINTOSH

VISUAL QUICKSTART GUIDE

Turtleback -- Best-selling PageMaker guide, now updated for both the Macintosh and Windows platforms. -- PageMaker continues to draw a loyal customer base; users will be looking for documentation to learn all the new features of version 7. -- Visual, task-based reference provides quality PageMaker instruction at an affordable price. The recently-released Adobe PageMaker 7 includes a number of new features that help users easily produce professional-quality

business communications for print, press, and the Web. Users can now merge text and graphics stored originally in spreadsheets or databases to create custom publications, including form letters, mailing labels, envelopes, catalogs, or direct mail campaigns. And PageMaker can now create Adobe PDF files, open QuarkXPress documents, and import and export text files and graphics from key business apps like Microsoft Office. Both new and veteran PageMaker users will find lots to learn in PageMaker 7 for Windows and Macintosh: Visual QuickStart Guide. Even if you've never "designed" anything more complicated than a business letter, you'll soon be creating newsletters, brochures, print ads, and more, thanks to this book's clear, step-by-step explanations and hundreds of illustrations. Design tips sprinkled throughout the pages will help you turn out polished work, whether you need to pull together a flyer for the company picnic or produce a complete corporate identity logo for your small business.

MACROMEDIA CONTRIBUTE 3

FOR WINDOWS AND MACINTOSH

Visitors to your Web site want to see up-to-date content--period. They don't care how complicated it is to edit that content or about the manpower issues involved: If they don't find what they need, they'll get it elsewhere. To ensure that they don't, you need Macromedia's hot content management tool Contribute and this task-based guide to get you up to speed on it. In this thoroughly updated guide, popular author Tom Negrino uses simple step-by-step instructions and loads of visual aids to show you how to build Web pages, edit content, create tables, employ Dreamweaver templates, and more with the newly updated Contribute 3. If you're a first-time user, you'll find all the instruction you need to start adding content to Web pages immediately (without fear of breaking the site). And if you're a Contribute veteran, you'll want to go straight to the sections covering this version's new features: integrated image editing, Microsoft Office integration, automatic publishing to PDF and Flash file formats, and more.

MAC OS X 10.2 ADVANCED

Peachpit Press Showcases the newest features of the Macintosh operating system, covering UNIX, networking, multiple users, security, AppleScript, fonts, utilities, .Mac, and speech and handwriting features.

AUTOMATOR FOR MAC OS X 10.6 SNOW LEOPARD

VISUAL QUICKSTART GUIDE

Pearson Education Automator for Mac OS X 10.6 Snow Leopard: Visual QuickStart Guide uses a combination of task-based instruction and strong visuals to teach intermediate Macintosh users how to automate repetitive, time-consuming tasks with the Automator application that is included with Mac OS X 10.6 Snow Leopard. Automator comes with many useful automated routines (called actions) preinstalled, for lots of popular applications, that do things like remove empty playlists from iTunes or add attachments to Mac Mail. The real power of Automator lies in mixing and matching these actions to have them do exactly the job you want. They're put together in a string of actions known as a workflow. Author Ben Waldie introduces readers to how Automator works, and then helps them assemble and use Automator workflows.